**ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

[**www.abbotsfordpl.org**](http://www.abbotsfordpl.org)

**Wednesday, Oct 13th, 2021 5:00 p.m.**

**AGENDA**

**Call to order**

**Reading of the minutes from previous meeting**

**Public Comment**

**Old Business**

* ARLS conference / City Budget Approval
* November Covid Procedures and precautions
* Holiday Program
  + Presenters
  + Games
  + Other

**New Business**

* 150 Abbotsford Anniversary
* December Covid Procedures and precautions
* Holiday Program
  + Presenters
  + Games
  + Other

**Treasurer’s Report**: 82% spent

**Circulation Report:**

* Total Circulation:
  + **Oct: 1487** Sept: 1414Aug 2021: 2134 July: 1915 June: 1863 May 2021: 1840 April 2021: 1,390 March 2021: 1621
    - Circulation Break-down of new Checkouts:
    - Books: 821 DVDs: 205, Spoken Record: 55, Large Print: 35, Magazines: 26, Other: 29
* Past Circulation History for same month:
  + Oct. 2020: 1994 2019: 2337 Oct 2018: 2670 Oct 2017: 2,467 Oct 2016: 2,380 Oct 2015: 2326 Oct.2014: 2548

**Other Usage Report:**

* Wireless Sessions: **Oct: 347** Sept: 358 Aug: 401 July: 402 June: 556 May: 415 April: 417 March:442 Feb:289 Jan: 269 Dec: 256 Nov: 360 Oct: 325 Sept: 473 Aug: 459 July: 490 June: 331 May: 327
* Overdrive E-material Checkout: **Oct: 143** Sept: 158 Aug: 157 July: 197 June: 172 May: 212 April: 225 March: 218 Feb:221 Jan: 229 Dec: 201 Nov: 187 Oct: 207 Sept: 211 Aug: 213 July: 250 June: 243 May: 237
* Website Visits: **Oct: 347** Sept: 210 Aug: 243 July: 186 June: 237 May: 270 April: 192 March:220 Feb:175 Jan: 204 Dec: 217 Nov: 166 Oct: 220 Sept: 195 Aug: 221 July: 222 June: 256 May: 276
* Public Computer Uses in **Oct: 143** Sept: 125 Aug: 147 July: 50 June: 144 May: 116 April: 124 March:147 Feb:125 Jan: 82 Dec: 100 Nov: 100 Oct: 85 Sept: 100 Aug: 99
* Monthly Reference:

Oct: 37

* Patron Count:
  + **Oct: 553** Sept:601Aug: 552 July: 910 June: 742 May 2021: 555 April: 2021: 449

**Policy Review:** Circulation Policy

**WVLS report:**

**Director Report**

* Director Request
* Last Month Program Count:

Oct: Monthly Program total: 12 programs, 213 attendance

* Future/Current Programs Overview: (see newsletter)
  + Fleece Tie Blanket youth workshop in November.
  + Week of Holiday Youth Programs.
  + Library Escape Room.
  + Adult craft night reaching sign-up limit.

**Staffing/Operating Issues**

J. K. took job at Colby Library, will keep her hours the same at Abbotsford.

**Next meeting:**

Holiday Party and then Wed. Jan 19th at 5:00pm

**Adjourn**



