**ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

[**www.abbotsfordpl.org**](http://www.abbotsfordpl.org)

**Wednesday, Oct 13th, 2021 5:00 p.m.**

**AGENDA**

**Call to order**

**Reading of the minutes from previous meeting**

**Public Comment**

**Old Business**

* Phone update
* Oct Covid Procedures and precautions
* Oct meeting to the second week of the month.
* Holiday Program

**New Business**

* ARLS conference / City Budget Approval
* November Covid Procedures and precautions
* Holiday Program
  + Presenters
  + Games
  + Other

**Treasurer’s Report**:

**2022 Budget Review:**

* + New totals
  + Staff wages

**Circulation Report:**

* Total Circulation:
  + **Sept: 1414** Aug 2021: 2134 July: 1915 June: 1863 May 2021: 1840 April 2021: 1,390 March 2021: 1621
    - Circulation Break-down of new Checkouts:
    - Books: 691 DVDs: 210, Spoken Record: 25, Large Print: n/a, Magazines: 39, Other: 58
* Past Circulation History for same month:
  + Sept. 2020: 1439 2019: 2,337 Sept 2018: 2506 Sept 2017: 2088 Sept 2016: 2,145 Sept 2015: 2,078 Sept 2014: 2161

**Other Usage Report:**

* Wireless Sessions: **Sept: 358** Aug: 401 July: 402 June: 556 May: 415 April: 417 March:442 Feb:289 Jan: 269 Dec: 256 Nov: 360 Oct: 325 Sept: 473 Aug: 459 July: 490 June: 331 May: 327
* Overdrive E-material Checkout: **Sept: 158** Aug: 157 July: 197 June: 172 May: 212 April: 225 March: 218 Feb:221 Jan: 229 Dec: 201 Nov: 187 Oct: 207 Sept: 211 Aug: 213 July: 250 June: 243 May: 237
* Website Visits: **Sept: 210** Aug: 243 July: 186 June: 237 May: 270 April: 192 March:220 Feb:175 Jan: 204 Dec: 217 Nov: 166 Oct: 220 Sept: 195 Aug: 221 July: 222 June: 256 May: 276
* Public Computer Uses in **Sept: 125** Aug: 147 July: 50 June: 144 May: 116 April: 124 March:147 Feb:125 Jan: 82 Dec: 100 Nov: 100 Oct: 85 Sept: 100 Aug: 99
* Monthly Reference:

Sept: 48

* Patron Count:
  + **Sept:601** Aug: 552 July: 910 June: 742 May 2021: 555 April: 2021: 449

**Policy Review: none**

**WVLS report:** MCPL System Investigation

**Director Report**

* Last Month Program Count:

Sept: Monthly Program total: 8 programs, 116 attendance

* Future/Current Programs Overview: (see newsletter)
  + Oct. 5 Fire Cider – very well received. Would revisit similar programs.
  + Outside Halloween Party
  + Fleece Tie Blanket youth workshop in November
  + Teen Scarecrow workshop, place scarecrows on 1st street.
* Abbotsford Library had a 30 sec segment on the Channel 9 news in honor of Banned Book Week
* Abbotsford Library was presented with a $150 check from Taylor Electric (library choice of where to spend funds)
* AbbyBank sent 3 volunteers to the library for national volunteer day, Monday the 11th. .

**Staffing/Operating Issues**

none

**Next meeting:**

Wed. Nov. 17th at 5:00pm:

**Adjourn**



