**ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

[**www.abbotsfordpl.org**](http://www.abbotsfordpl.org)

**Wednesday, Feb. 8th, 2023 5:00 p.m.**

**AGENDA**

**Call to order**

**Reading of the minutes from previous meeting**

**Public Comment**

**Old Business**

* Author Visit – Wednesday, April 26th.
* Safety Day
* Approve 2023 Holidays:

**New Business**

* Author Visit – Wednesday, April 26th.
* Annual Report
* System Effectiveness
* Year books, Historical books, and Scanner

**Election of Officers:**

**Reappointments:**

**Letter ready to be sent: Giffin, Bittner, and Suttner.**

**Treasurer’s Report**:

* + % of Budget Spent

**Bank Account Balances:**

* + **Jan 2023:** Forward: $42,266.26, Forward Retirement: $601.25, Nicolet: $
  + **Dec 2022:** Forward: $42,254.66, Forward Retirement: $601.07, Nicolet: $49,347.75
  + **Nov 2022:** Forward: $42,249.28, Forward Retirement: $600.92, Nicolet: $43,653.55

**Circulation Report:**

* Total Circulation:

**Jan. 2023: 1652**

Year to Date: Dec: 1774 Nov: 2021Sept: 1812Aug 1,789 July: 1857June: 1807 May: 1417 April: 1794 March: 1808 Feb.2022: 1592 Jan. 2022: 1594

* Past Circ: Jan. 1594 Jan. 2021: 1499 Jan. 2020: 2,500 2019: 2,67 Jan 2018: 2,238 2017: 2,229 Jan 2016: 2,126 Jan 2015: 2011 Jan 2014: 1855
* Circulation Break-down: **Jan:** Books: 783, DVD: 282, Spoken Record: 48, Large Print: 60, Magazines: 40, Other: 65

**Other Usage Report:**

* Wireless Sessions: **Jan: 117** Dec:128 Nov:154 Oct:205 Sept:144 Aug: 120 July: 140 June: 200 May: 88 April: 76 March: 95 Feb: 81 Jan: 266 Dec: 511 Nov: 447 Oct: 347
* Overdrive E-material Checkout: **Jan: no data** Dec:222 Nov:208 Oct:183 Sept:194 Aug: 181 July: 201 June: 164 May: 176 April: 157 March: 225 Feb: 181 Jan: 209 Dec: 168 Nov: 173 Oct: 143
* Website Visits: **Jan: 318** Dec:318 Nov:300 Oct:755 Sept: 419 Aug: 449 July: 302 June: 269 May: 236 April: 223 March: 263 Feb: 205 Jan: 266 Dec: 192 Nov: 192 Oct: 347
* Public Computer Uses in **Jan: 83** Dec:90 Nov:110 Oct:92 Sept:131 Aug: 137 July: 110 June: 172 May: 120 April: 105 March: 102 Feb: 113 Jan: 102 Dec: 118 Nov: 142 Oct: 143
* Monthly Reference:
  + **Dec:41 Nov:66**  Oct:68 Sept: 78 Aug: 86July: 32June: 49May: 66April: 98March: 85Feb: 144Jan: 106
* Patron Count:
  + **Dec:618 Nov:812**  Oct:716 Sept:663 Aug: 898July: 936June: 906May: 742April:829March: 737 Feb: 759Jan: 681

**Policy Review:** none

**WVLS Report:** Last meeting as Chair, NICE, Patron requests on website

**Director Report**

* Grant updates
* Last Month Program Count:
  + Jan: Monthly Program total: 8 programs, 104 attendance
* Future/Current Programs Overview: (see newsletter)
  + Highlights:

**Staffing/Operating Issues**

**Next meeting:**

Wed. March. 15th at 5:00 pm.

**Adjourn**



