**ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

[**www.abbotsfordpl.org**](http://www.abbotsfordpl.org)

**Wednesday, Jan. 18th, 2023 5:00 p.m.**

**AGENDA**

**Call to order**

**Reading of the minutes from previous meeting**

**Public Comment**

**Old Business**

* Thanksgiving Hours
* Holiday Program: update
* Author for April.
* Clark County Board Meeting, Nov. 16th at 6:30pm in Loyal.

**New Business**

* Author Visit – Wednesday, April 26th.
* Safety Day
* Approve 2023 Holidays:

First Closed Summer Saturday: Saturday, May 27th: Closed

Memorial Day: Monday, May 28th: Closed

Independence Day: Tuesday, July 4th : Closed

Labor Day: Monday, September 4th: Closed

Thanksgiving: Thursday, November 23rd: Closed

Black Friday: Friday, November 24th: : Closed

Christmas Eve (half day): on a Sunday, close Saturday Dec. 23rd.

Christmas: Monday, December 25th: Closed

New Year’s Eve (half day): Sunday, close Saturday Dec. 30th.

New Year’s Day 2024: Monday, January 1st: Closed.

**Election of Discuss Election of Officers: February Meeting**

**Reappointments:**

* Up for reappointment in 2023: Giffin, Bittner, Suttner
* Appointed in 2022: Archambo and Espino. Resigned in 2022: Braun.
* Reappointed in 2021: Dukelow, Hinrichsen
* Current City Rep: Espino, Current School Rep: Bittner

**Treasurer’s Report**:

* + 99% of Budget Spent Dec: 90% of Budget Spent Nov:

**Bank Account Balances:**

* + **Dec 2022:** Forward: $42,254.66, Forward Retirement: $601.07, Nicolet: $
  + **Nov 2022:** Forward: $42,249.28, Forward Retirement: $600.92, Nicolet: $43,653.55
  + **Oct 2022:** Forward: $42,24407, Forward Retirement: $600.77, Nicolet: $43,929.22

**Circulation Report:**

* Total Circulation:

**Nov.2022: 2021 Dec. 2022: 1774**

* Past: Nov. 2021: 1613 Nov.2020: 1619 Nov. 2019: 1914 Nov. 2018: 2518 Nov. 2017: 2,399 Nov 2016: 2,427 Nov. 2015: 1948 Nov. 2014: 1948
* Past: Dec. 2021:1539 Dec. 2020: 1695 Dec. 2019: 2037 Dec 2018: 2,478 Dec 2017: 2,229 Dec 2016: 2,273 Dec 2015:1966 Dec 2014: 1954

Circulation Break-down: **Nov.**

Books: 998, DVD: 324, Spoken Record: 55, Large Print: 56, Magazines: 28, Other: 72

Circulation Break-down: **Dec.**

Books: 627, DVD: 224, Spoken Record: 49, Large Print: 27, Magazines: 37, Other: 51

**Other Usage Report:**

* Wireless Sessions: **Dec:128 Nov:154**  Oct:205 Sept:144 Aug: 120 July: 140 June: 200 May: 88 April: 76 March: 95 Feb: 81 Jan: 266 Dec: 511 Nov: 447 Oct: 347
* Overdrive E-material Checkout: **Dec:222 Nov:208**  Oct:183 Sept:194 Aug: 181 July: 201 June: 164 May: 176 April: 157 March: 225 Feb: 181 Jan: 209 Dec: 168 Nov: 173 Oct: 143
* Website Visits: **Dec:318 Nov:300**  Oct:755 Sept: 419 Aug: 449 July: 302 June: 269 May: 236 April: 223 March: 263 Feb: 205 Jan: 266 Dec: 192 Nov: 192 Oct: 347
* Public Computer Uses in **Dec:90 Nov:110**  Oct:92 Sept:131 Aug: 137 July: 110 June: 172 May: 120 April: 105 March: 102 Feb: 113 Jan: 102 Dec: 118 Nov: 142 Oct: 143
* Monthly Reference:
  + **Dec:41 Nov:66**  Oct:68 Sept: 78 Aug: 86July: 32June: 49May: 66April: 98March: 85Feb: 144Jan: 106
* Patron Count:
  + **Dec:618 Nov:812**  Oct:716 Sept:663 Aug: 898July: 936June: 906May: 742April:829March: 737 Feb: 759Jan: 681Dec.: 876 Nov: 650 Oct: 553

**Policy Review:** none

**WVLS Report:** Next meeting held Feb 2nd.

**Director Report**

* Director Grant/Donation Report
  + AnnMarie: AWE Early Learning Literacy Station (partial coverage)
  + Shortner Trust: Summer Reading and to cover the rest needed for the AWE station.
  + Clark Big Dreams: Welcome Baby Bags
  + Christensen: New outdoor book drop – wait for spring to install.
* Last Month Program Count:
  + Nov: Monthly Program total: 12 programs, 256 attendance
  + Dec: Monthly Program total: 14 programs, 197 attendance
  + Highlights: Winter Break programs
  + No attendees to Nov. or Dec. movies nights. Two families at Jan.
* Future/Current Programs Overview: (see newsletter)
  + Highlights: upcoming Winter Luau, Book Bingo, Blind Date (high school volunteer helped)

**Staffing/Operating Issues**

Sent email to WVLS about catalog computer.

**Next meeting:**

Wed. Feb. 15th at 5:00 pm.

**Adjourn**





