**ABBOTSFORD PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

[**www.abbotsfordpl.org**](http://www.abbotsfordpl.org)

**Thursday, May 18th, 2023 5:00 p.m.**

**AGENDA**

**Call to order**

**Reading of the minutes from previous meeting**

**Public Comment**

**Old Business**

* No Summer Saturdays
* Year book scanning update

**New Business**

* No Summer Saturdays
* Year book scanning update
* Remote Programs – shuttle
* Clark County Library Video promotion project update, county meeting on June 21st.

**Treasurer’s Report**:

* + 24% of Budget Spent

**Bank Account Balances:**

* + **April 2023:** Forward: $42,296.18, Forward Retirement: $601.77, Nicolet: $51,442.45
  + **March** Forward: $42,285.75, Forward Retirement: $601.59, Nicolet: $ 51,476.60
  + **Feb 2023:** Forward: $42,274.98, Forward Retirement: $601.41, Nicolet: $55,639.54

**Circulation Report:**

* Total Circulation:
* **April: 1617**

Year to Date: March: 1703 Feb. 1902 Jan: 1652 Dec: 1774 Nov: 2021Sept: 1812Aug 1,789 July: 1857June: 1807 May: 1417 April: 1794

* Past Circ Monthly comparison: April 2022: 1794 April 2021: 1390 April 2019: 2579 April 2018: 2,334 April 2017: 2,000 April 2016: 2,193 Apr 2015: 2176 Apr 2014: 2695
* Circulation Break-down: April**:** Books: 915, DVD: 258, Spoken Record: 53, Large Print: 58, Magazines: 35, Other: 44

**Other Usage Report:**

* Wireless Sessions: **April: 152** March: 149 Feb: 113 Jan: 117 Dec:128 Nov:154 Oct:205 Sept:144 Aug: 120 July: 140 June: 200 May: 88 April: 76 March: 95
* Overdrive E-material Checkout: **April: 178** March: 252 Feb: 199 Jan: no data Dec:222 Nov:208 Oct:183 Sept:194 Aug: 181 July: 201 June: 164 May: 176 April: 157 March: 225
* Website Visits: **April: 276** March: 296 Feb: 266 Jan: 318 Dec:318 Nov:300 Oct:755 Sept: 419 Aug: 449 July: 302 June: 269 May: 236 April: 223 March: 263 Feb: 205
* Public Computer Uses in **April: 113** March: 123 Feb: 110 Jan: 83 Dec:90 Nov:110 Oct:92 Sept:131 Aug: 137 July: 110 June: 172 May: 120 April: 105 March: 102
* Monthly Reference:
  + **April: 52** March: 51 Feb:47Jan:49 Dec:41 Nov:66 Oct:68 Sept: 78 Aug: 86July: 32June: 49May: 66April: 98March: 85
* Patron Count:
  + **April: 791** March: 972 Feb:739Jan:713 Dec:618 Nov:812 Oct:716 Sept:663 Aug: 898July: 936June: 906May: 742April:829March: 737

**Policy Review:**

**WVLS Report:**

**Director Report**

* School Volunteers: 6 teens volunteered for hours needed as graduation requirements.
* Grant updates
  + Book Drop ordered, should be arriving soon, may have to deliver to the workshop if comes during the festival.
* Summer Reading: To be held month of June
  + School visit scheduled for May 18th.
  + Mrs. Will class visit for May 22nd.
  + Adult Glass Class, Sassy Glassers, June 19th.
  + Read with Rover, Wednesdays at 3:00pm
  + Three Wednesday evening programs at 6:00pm. Magic on the 14th, Puppet Comedy on the 21st and Animals on the 28th.
  + Four Tuesday afternoons with Miss Nancy starting with pizza Garden.
  + Teen Program and Adult Program: both read for rewards
    - three teen events: craft, game night, pizza night
    - 2 adults events: Glass Craft and Puzzle competition.
* Last Month Program Count:
  + **April**: Monthly Program total: 11 programs, 132 attendance
* Future/Current Programs Overview: (see newsletter)

**Staffing/Operating Issues**:

**Next meeting:**

Wed. June 21th at 5:00 pm.

Note: June’s meeting will be right before a library performer.

**Adjourn**



